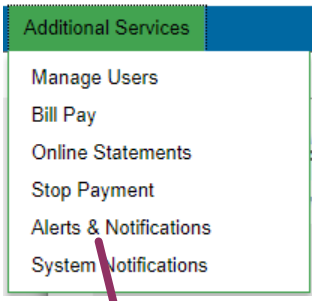
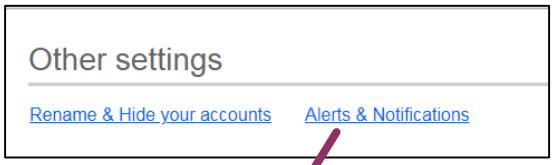
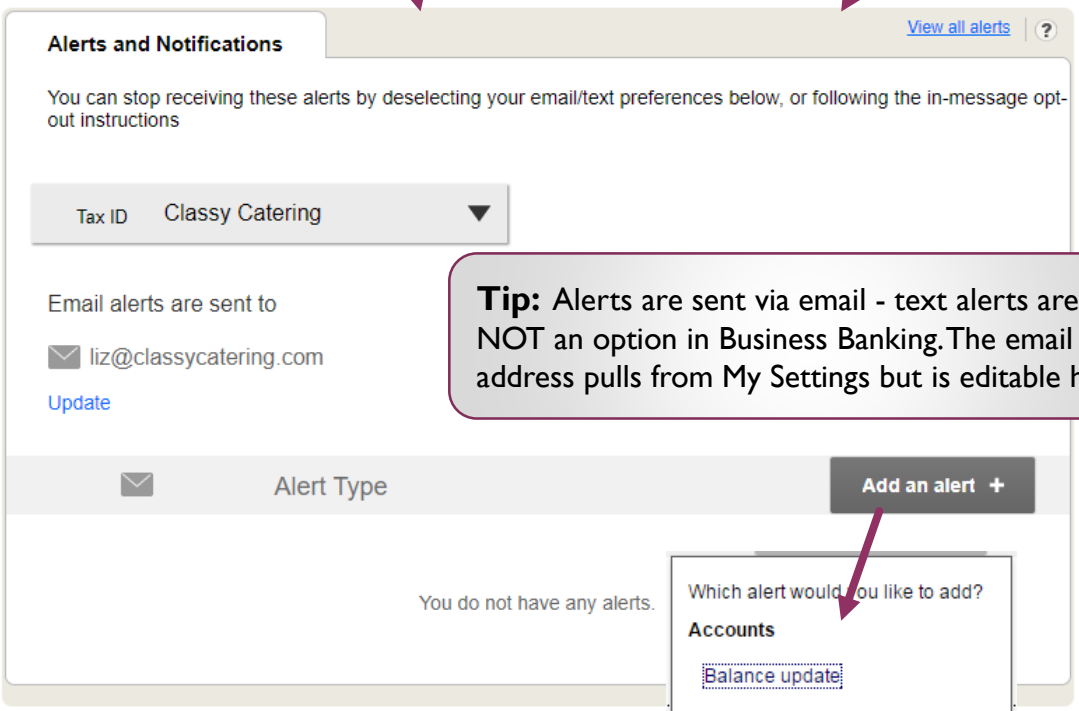
Alerts keep businesses informed on account activity and tasks to do in Business Banking.

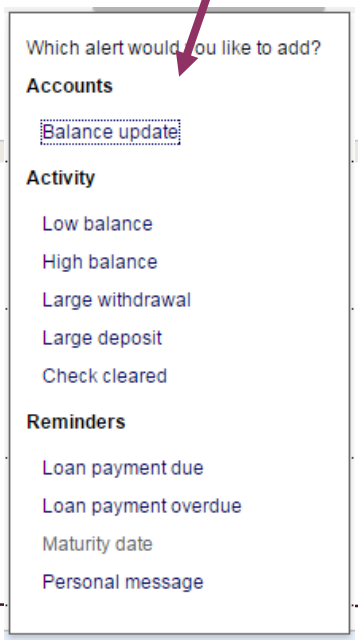
Access **Alerts & Notifications** via the Additional Services menu or in My Settings. This option is available to all Business Admins and Business Users.





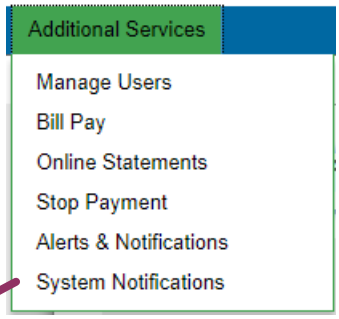


Tip: Alerts are sent via email - text alerts are NOT an option in Business Banking. The email address pulls from My Settings but is editable here.



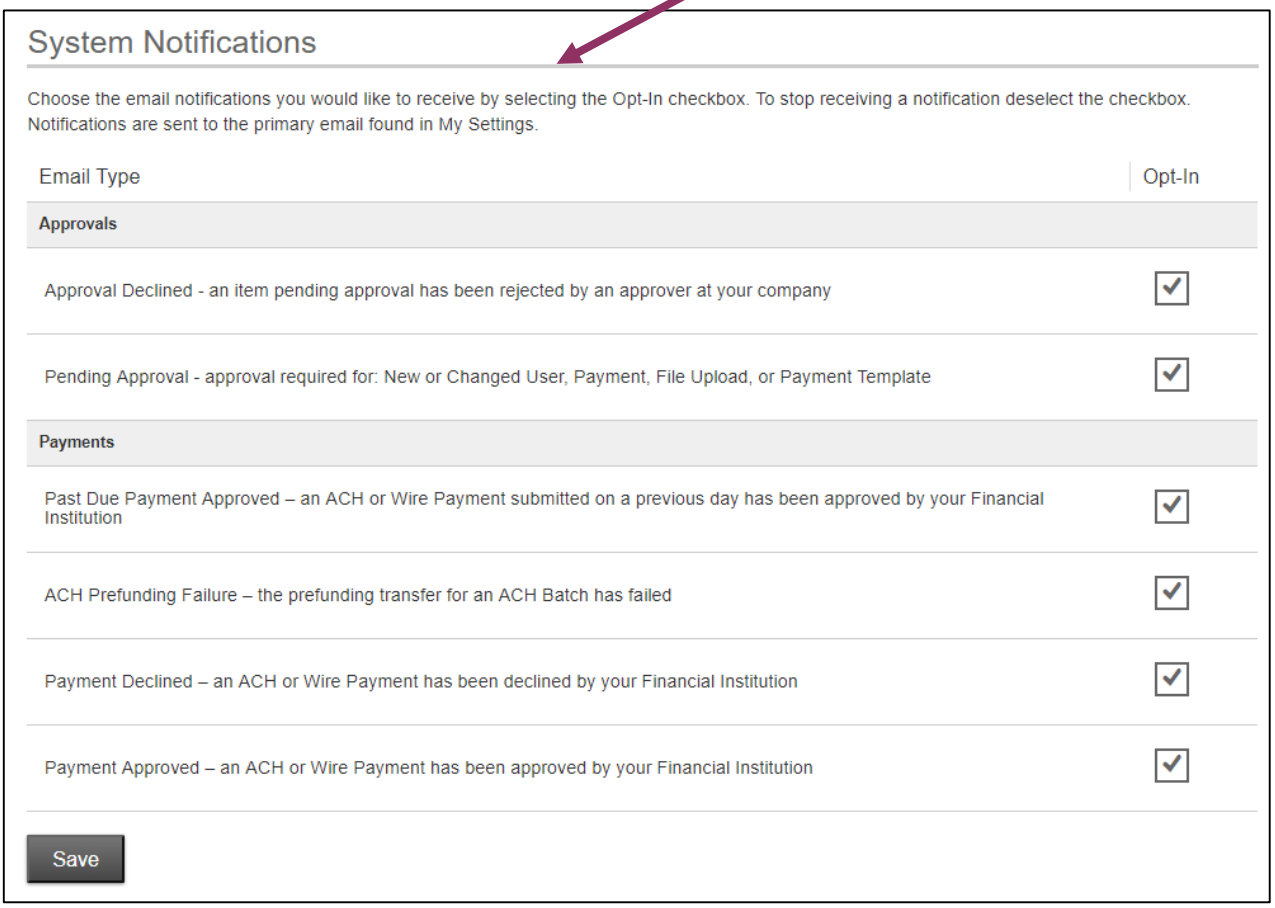
When do alerts go out?
Balance update & personal reminders run b/t 8am and 10am local time to the FI. All others run once daily at a set time that varies per FI (contact Software Support to review/edit this time).

Access **System Notifications** via the Additional Services menu. This option is available to all Business Admins and Business Users.



These emails are notifications for activity that happens in Business Banking (versus alerts are on account activity).

The user controls which emails the system sends; to opt-out, simply unselect the box and click Save at the bottom.



Notes:

- These are email notifications as well; text alerts are NOT an option.
- Options may vary based on business setup and user entitlements.